

Message Text

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ORIGIN SS-15

INFO OCT-01 EUR-12 NEA-10 ISO-00 SY-05 PRS-01 SSO-00
CCO-00 NSCE-00 OPR-02 A-01 OC-06 CPR-01 NSC-05
/059 R

DRAFTED BY S/S-S: LREDDY
APPROVED BY S/S-S: LREDDY
S:SPIEGEL
S/S-EX:JMORAN
SY:GBUJAC
S/PRS:HCARTER
NEA: EABINGTON
EUR: AHUGHES

-----300623Z 076365 /21

P 292310Z APR 77
FM SECSTATE WASHDC
TO AMEMBASSY MADRID PRIORITY
AMEMBASSY TEHRAN PRIORITY

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E.O. 11652: N/A

TAGS: OVIP (VANCE, CYRUS R.)

SUBJECT: SECRETARY'S VISIT: PREPARATION AND HANDLING OF
SCHEDULE AND SCENARIO INFORMATION

1. THIS MESSAGE PROVIDES CURRENT GUIDANCE ON DEVELOPING AND
HANDLING SCENARIOS FOR THE SECRETARY'S VISIT AND ON RESPOND-
ING TO LOCAL PRESS QUERIES CONCERNING THE SECRETARY'S
SCHEDULE. S/S ADVANCE TEAM WILL PROVIDE FURTHER GUIDANCE
UPON ARRIVAL.

2. IN ADDITION TO SCHEDULING SUGGESTIONS ALREADY PROVIDED,
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POSTS SHOULD SUBMIT FULL SCENARIO INFORMATION TO THE DEPART-
MENT FOR EACH EVENT ON THE SECRETARY'S SCHEDULE. THESE
PROPOSED SCENARIOS SHOULD: STATE WHETHER ARRIVAL/DEPARTURE
STATEMENTS, TOASTS, ETC., ARE RECOMMENDED OR EXPECTED;
SPECIFY LIKELY HOST GOVERNMENT PARTICIPANTS AT EACH EVENT OR
MEETING; IDENTIFY EMBASSY OFFICER WHO WILL BE AVAILABLE TO
SERVE AS NOTETAKER UPON REQUEST BY THE SECRETARY'S PARTY

FOR EACH MEETING WITH FOREIGN OFFICIALS; AND INCLUDE OTHER RELEVANT DETAILS, INCLUDING TIME AND LOCATION OF EVENTS, ANTICIPATED PRESS ARRANGEMENTS AND COVERAGE FOR ALL EVENTS, AND ARRIVAL/DEPARTURE TIMES. POSTS SHOULD KEEP THESE SCENARIOS UNDER REVIEW AND CONTINUE TO SEND MESSAGES UPDATING THEM UNTIL THE SECRETARY'S ARRIVAL. IF UPDATES ARE SIGNIFICANT OR NUMEROUS, POSTS SHOULD REPEAT THE ENTIRE SCENARIO CONTAINING ALL THE LATEST CORRECTIONS.

3. THE S/S TEAM ACCOMPANYING THE SECRETARY IS RESPONSIBLE FOR MAINTAINING A CURRENT SCENARIO FOR EACH STOP, WHICH THE TEAM CLEARS ON A CONTINUING BASIS WITH THE SECRETARY'S STAFF AND OTHER APPROPRIATE MEMBERS OF THE SECRETARY'S DELEGATION. THE TEAM PROVIDES THIS SCENARIO TO THE SECRETARY'S PARTY PRIOR TO ARRIVAL AT POST AND PREPARES AN ABBREVIATED VERSION FOR THE TRAVELING PRESS.

4. POSTS SHOULD HANDLE INFORMATION RELATED TO THE SECRETARY'S SCHEDULE WITH GREAT CARE. FOR REASONS OF SECURITY AND POLITICAL SENSITIVITY, DETAILED SCENARIO INFORMATION MUST REMAIN CONFIDENTIAL THROUGHOUT THE SECRETARY'S STAY. IN PARTICULAR, THE FOLLOWING TYPES OF INFORMATION SHOULD REMAIN CONFIDENTIAL: LISTS OF PARTICIPANTS AT MEETINGS, NOTETAKING ASSIGNMENTS, GUEST LISTS, PROTOCOL RANKINGS, STEP-BY-STEP SCENARIOS, UNCONFIRMED ACTIVITIES, EMBASSY RECOMMENDATIONS, CONFIDENTIAL MEETINGS, PERSONAL APPOINTMENTS, ETC. AMBASSADORS SHOULD MAKE SUCH INFORMATION AVAILABLE WITHIN THEIR MISSIONS ON A STRICTLY NEED-TO-KNOW BASIS.

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5. WITH THE APPROVAL OF THE HOST GOVERNMENT, POSTS MAY PROVIDE TO THE LOCAL PRESS UPON REQUEST A BRIEF SCHEDULE GIVING HIGHLIGHTS OF THE VISIT. SUCH A SCHEDULE SHOULD IDENTIFY EVENTS ONLY IN GENERAL TERMS, E.G., CALL UPON THE PRIME MINISTER; MEETING AT THE FOREIGN MINISTRY; LUNCHEON GIVEN BY THE FOREIGN MINISTER, ETC. WITHOUT SPECIFIC AUTHORIZATION FROM THE DEPARTMENT OR THE SECRETARY'S PARTY, POSTS SHOULD NOT CONFIRM ANY CONFERENCE OR MEETINGS WITH THE PRESS. AFTER THE SECRETARY'S ARRIVAL, THE DEPARTMENT PRESS SPOKESMAN TRAVELING WITH THE SECRETARY DETERMINES WHAT ADDITIONAL INFORMATION MAY BE PROVIDED TO THE PRESS.
CHRISTOPHER

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Message Attributes

Automatic Decaptioning: X
Capture Date: 01-Jan-1994 12:00:00 am
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: n/a
Control Number: n/a
Copy: SINGLE
Sent Date: 29-Apr-1977 12:00:00 am
Decaption Date: 01-Jan-1960 12:00:00 am
Decaption Note:
Disposition Action: RELEASED
Disposition Approved on Date:
Disposition Case Number: n/a
Disposition Comment: 25 YEAR REVIEW
Disposition Date: 22 May 2009
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
Document Number: 1977STATE097613
Document Source: CORE
Document Unique ID: 00
Drafter: S: LREDDY
Enclosure: n/a
Executive Order: N/A
Errors: N/A
Expiration:
Film Number: D770151-0688
Format: TEL
From: STATE
Handling Restrictions: n/a
Image Path:
ISecure: 1
Legacy Key: link1977/newtext/t1977043/aaaaabva.tel
Line Count: 110
Litigation Code IDs:
Litigation Codes:
Litigation History:
Locator: TEXT ON-LINE, ON MICROFILM
Message ID: 5f228ea0-c288-dd11-92da-001cc4696bcc
Office: ORIGIN SS
Original Classification: LIMITED OFFICIAL USE
Original Handling Restrictions: n/a
Original Previous Classification: n/a
Original Previous Handling Restrictions: n/a
Page Count: 3
Previous Channel Indicators: n/a
Previous Classification: LIMITED OFFICIAL USE
Previous Handling Restrictions: n/a
Reference: n/a
Retention: 0
Review Action: RELEASED, APPROVED
Review Content Flags:
Review Date: 11-Mar-2005 12:00:00 am
Review Event:
Review Exemptions: n/a
Review Media Identifier:
Review Release Date: n/a
Review Release Event: n/a
Review Transfer Date:
Review Withdrawn Fields: n/a
SAS ID: 2723501
Secure: OPEN
Status: NATIVE
Subject: SECRETARY'S VISIT: PREPARATION AND HANDLING OF SCHEDULE AND SCENARIO INFORMATION
TAGS: OVIP, (VANCE, CYRUS R)
To: MADRID TEHRAN
Type: TE
vdkgvwkey: odb://SAS/SAS.dbo.SAS_Docs/5f228ea0-c288-dd11-92da-001cc4696bcc
Review Markings:
Margaret P. Grafeld
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US Department of State
EO Systematic Review
22 May 2009
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